

Adult Basic and Secondary Education and Literacy Teachers and Instructors

This occupation is a member of the Education, Training, and Library cluster

About the Job

Teach or instruct out-of-school youths and adults in remedial education classes, preparatory classes for the General Educational Development test, literacy, or English as a Second Language. Teaching may or may not take place in a traditional educational institution.

It is also Called

Adult Basic Education Instructor (ABE Instructor)	Adult Basic Education Teacher (ABE Teacher)
Adult Basic Studies Teacher	Adult Education Instructor
Adult Education Teacher	Adult Educator
Adult High School Instructor	Adult Literacy Instructor
Adult Literacy Teacher	Adult Remedial Education Instructor

Education Required

Job Zone Four: Considerable Preparation Needed

Most of these occupations require a four-year bachelor's degree, but some do not.

Wages

In 2011, the average annual wage in California was \$69,460 with most people making between \$42,410 and \$93,070

Outlook

During 2008, there were approximately 15,200 people employed in this field in California. It is projected that there will be 16,600 employed in 2018. This occupation will have about 140 openings due to growth and about 230 replacement openings for approximately 370 total annual openings.

Industries that Employ this Occupation

Individual and Family Services

Vocational Rehabilitation Services

Similar Occupations

Interests

Social -Social occupations frequently involve working with, communicating with, and teaching people. These occupations often involve helping or providing service to others.

Artistic -Artistic occupations frequently involve working with forms, designs and patterns. They often require self-expression and the work can be done without following a clear set of rules.

Enterprising -Enterprising occupations frequently involve starting up and carrying out projects. These occupations can involve leading people and making many decisions. Sometimes they require risk taking and often deal with business.

Work Values

Relationships -Occupations that satisfy this work value allow employees to provide service to others and work with co-workers in a friendly non-competitive environment. Corresponding needs are Co-workers, Moral Values and Social Service.

Achievement -Occupations that satisfy this work value are results oriented and allow employees to use their strongest abilities, giving them a feeling of accomplishment. Corresponding needs are Ability Utilization and Achievement.

Independence -Occupations that satisfy this work value allow employees to work on their own and make decisions. Corresponding needs are Creativity, Responsibility and Autonomy.

What They Do

Adapt teaching methods and instructional materials to meet students' varying needs, abilities, and interests.

Maintain accurate and complete student records as required by laws or administrative policies.

Assign and grade class work and homework.

Prepare and administer written, oral, and performance tests, and issue grades in accordance with performance.

Conduct classes, workshops, and demonstrations to teach principles, techniques, or methods in subjects such as basic English language skills, life skills, and workforce entry skills.

Observe and evaluate students' work to determine progress and make suggestions for improvement.

Establish clear objectives for all lessons, units, and projects and communicate those objectives to students.

Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.

Guide and counsel students with adjustment or academic problems, or special academic interests.

Prepare materials and classrooms for class activities.

Things They Need to Know

English Language -Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.

Education and Training -Knowledge of principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects.

Customer and Personal Service -Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.

Psychology -Knowledge of human behavior and performance; individual differences in ability, personality, and interests; learning and motivation; psychological research methods; and the assessment and treatment of behavioral and affective disorders.

Mathematics -Knowledge of arithmetic, algebra, geometry, calculus, statistics, and their applications.

Things They Need to Be Able to Do

Instructing -Teaching others how to do something.

Speaking -Talking to others to convey information effectively.

Active Listening -Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.

Reading Comprehension -Understanding written sentences and paragraphs in work related documents.

Writing -Communicating effectively in writing as appropriate for the needs of the audience.

Monitoring -Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.

Learning Strategies -Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.

Common College Majors

Bilingual and Multilingual Education-A program that focuses on the design and provision of teaching and other educational services to bilingual/bicultural children or adults, and/or the design and implementation of educational programs having the goal of producing bilingual/bicultural individuals. Includes preparation to serve as teachers and administrators in bilingual/bicultural education programs.

Multicultural Education-A program that focuses on the design, and implementation of instructional and advising services for culturally diverse learning populations. Includes instruction in cultural diversity, at-risk populations, multilingual and ESL education, program and curriculum design, instructional technology, information resources, LEP and minority education strategies, counseling and communicating with multicultural populations, law and regulations, and applications to specific cultural groups, educational services, and research issues.

Bilingual, Multilingual, and Multicultural Education, Other-Any instructional program in bilingual, multilingual, and multicultural Education not listed above.

Adult and Continuing Education and Teaching-A program that prepares individuals to teach adult students in various settings, including basic and remedial education programs, continuing education programs, and programs designed to develop or upgrade specific employment-related knowledge and skills.

Teaching English as a Second or Foreign Language/ESL Language Instructor-A program that focuses on the principles and practice of teaching English to students who are not proficient in English or who do not speak, read or write English, and that may prepare individuals to function as teachers and administrators in such programs.

Adult Literacy Tutor/Instructor-A program that prepares individuals to serve as instructors and mentors for adults in basic or functional literacy programs in school, institutional, community, and private settings.